



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

OCTOBER 14, 2014
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Tony Yeager
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
Council Member	Mike Coleman
City Administrator	Roger Unger
City Secretary	Carol Borges
Interim Police Chief	Glenn Lipperdt
HC Director of Golf	David Curwen
HC Superintendent	Sterling Naron
Code Enforcement	Ryan Studdard
Librarian	Rhonda Hines
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker

GUEST: Pastor Bob Mayberry, Baptist Temple
Alex Garcia, Freese & Nichols Engineer

PRE-COUNCIL SESSION CALLED TO ORDER at 6:45pm by Mayor Yeager.

Action items announced individually. Discussion of agenda items, as follows:

- 6A:** Alex Garcia, Freese & Nichols Engineer, reported six bids were received for the Randolph Court, Watters Place, and Wells Circle infrastructure rehabilitation project. McClendon Construction was the lowest bidder at \$1,119,262. The highest bid was \$1,347,355.50. Freese & Nichols has vetted the bid documents and recommends McClendon for the project. Mayor Yeager stated the City has used McClendon in the past. Councilman Coleman asked Alex to review the storm water drainage at the end of Watters Place to protect the trail.
- 6B:** City Administrator Roger Unger stated the rate adjustment is already written into the contract. The increase is less than 2%.
- 6C:** Councilman Coleman stated the change is to clarify and clean-up language only.
- 6D:** Roger Unger explained Nova presented the City with a substantial rate increase forcing us to investigate other options. Harris Occupational Health, located in the Fort Worth Hospital District, is less expensive and can handle more intense medical needs.

PRE-COUNCIL CLOSED at 6:53pm by Mayor Yeager. Council recessed.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:00 pm by Mayor Yeager.

INVOCATION offered by Pastor Bob Mayberry, Baptist Temple.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

1. Approval of the Agenda

MOTION to approve the Agenda: Nick Encke. **SECOND:** Jill Patton
Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Mike Coleman. **SECOND:** Steve Beckman
Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – September 9, 2014
- Special Council Meeting – September 16, 2014

B. Approval of September's Financial Reports:

- TexPool Report
- A/P Disbursements Report

FUND BALANCES SEPTEMBER 2014	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$779,913	\$113,961	\$142,814	\$36,533	\$81,428	\$241,515	\$254,946
Monthly Disbursement	\$658,380	\$308,269	\$120,901	\$33,125	\$0	\$330,790	\$240,824
TexPool Balance	\$153,740	\$322,588	\$1,012,357	\$235	\$167,359	\$391,266	N/A
Cash on Hand	\$1,691,228	\$211,147	\$1,540,478	\$4,744	\$520,581	\$660,891	\$89,093
CDARS Investment	\$402,119	\$448,676	N/A	N/A	N/A	\$277,220	N/A
CDARS Interest as of 09/30/14	\$961	\$1,058	N/A	N/A	N/A	\$663	N/A

3. Staff Updates:

A. Interim Police Chief, Lieutenant Glenn Lipperdt

- **Police Dept Report:** Priority Calls for Service 312, YTD 3802; Self-Initiated Calls 1461, YTD 14,782; 911 Calls 161, YTD 2180; Citations 241, YTD 3456; Violations 365, YTD 3456; Jail 51, YTD 603; Westover Hills \$2350 YTD revenue; Lakeside \$47,624 YTD revenue.

B. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 98 code violations, 356 YTD
- **Inspection Report:** 48 inspections performed (30 Ryan + 18 Jerome), 449 YTD.

C. David Curwen, Director of Golf of the Hawks Creek Golf Club

- **Golf Club Report:** 3536 rounds played; \$152,207 in revenue; closed 0 days; 66 Preferred Player Members. 3 tournaments: TX Wesleyan Collegiate Ladies Invitation, TCU Letterman, I-Tour. Holiday rates are the highest source of revenue at 30%, followed by senior rates at 15%. The course was closed for a total of 43 days in the fiscal year. October play is going well and is a good start for FY 14-15.

D. Rhonda Hines, Librarian

- **Library Report:** This year's summer program was a big success. The post-season party was held at Burton Hill Elementary for participating students. The Library received the FY 14-15 Accreditation letter. Rhonda attended three training seminars in September (a three-day seminar and two webinars). Rhonda continues to find excellent resources to improve service to the community. Consortium participation is rising.
- **TSLAC Library Accreditation FY 14-15** letter enclosed in packet.

E. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** Tracyne/Coleman project final walk-through went well with only two minor items on the punch list. Next year's project will be on the agenda before the end of the calendar year.
- **TAP Grant:** Grant has been awarded and initial funds should be disbursed in March/April 2015. Per Alex Garcia, F&N, from planning to completion, the project is expected to take 18-24 months.
- **Public Works Service Order Report** included in the packet. Old fire station has been converted to the Public Works Bldg to house PW equipment and allow space for hands-on training opportunities.
- **Fall Clean-Up Report** included in the packet.

4. Committee Updates:

A. **Finance Committee** – Steve Beckman, Chair – Nothing to report.

B. **Library Committee** – Jill Patton, Chair – Chairperson Patton attended the library seminar with Rhonda in September. Excellent discussion on ways to improve services and program guidelines.

C. **Ordinance Committee** – Mike Coleman, Chair – A few ordinances are under review. The refuse ordinance is on the agenda tonight to clean-up and clarify verbiage of the old ordinance.

D. **Vision Committee** – Steve Beckman, Chair – Nothing to report.

5. Public Information

A. **Communications:** None.

B. **Announcements:** City Hall will be closed on Monday, November 10th, in honor of Veterans' Day as November 11th is the date of the regularly scheduled council meeting. City Hall will be open on Tuesday, November 11th. The community luncheon and the Council Meeting will be held at their normal times [noon and 7pm, respectively].

C. **Proclamations: Veteran's Day, November 11, 2014** – Proclamation read aloud by Councilwoman Patton.

6. Action Items:

A. Mayor Yeager

Discuss and take action with respect to the **construction bids for Randolph Court, Watters Place, and Wells Circle infrastructure rehabilitation project**. [Council is asked to award construction contract to specific company, for specific work, up to specific amount.]

- In agreement with Freese & Nichols, City Administrator Roger Unger recommends approval of the lowest bidder, McClendon Construction.
- **MOTION** made by Nick Encke to **award the rehabilitation project of Randolph Court, Watters Place, and Wells Circle to McClendon Construction at \$1,119,262. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

B. Mayor Yeager

Discuss and take action with regard to the **annual rate adjustment on the Progressive Waste contract**.

- **MOTION** made by Steve Beckman to adopt the **annual rate adjustment for the Progressive Waste contract. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

C. Councilman Mike Coleman

Discuss and take action to **adopt Ordinance No. 366, amending Code of Ordinances Article 13.02 City Utilities, with respect to Improper Disposal of Refuse**.

- Councilman Coleman stated this change will add clarification on the definition of rubbish and handling of trash in the streets.
- **MOTION** made by Mike Coleman to **adopt Ordinance No. 366, amending Code of Ordinances Article 13.02 City Utilities, with respect to Improper Disposal of Refuse. SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

D. Mayor Yeager

Discuss and take action to **designate Harris Occupational Health physicians as the City's Health Officers**. [This appointment is required annually, after the election. However, due to price increases, we are moving from Nova Medical Centers to Harris Occupational Health as of the new fiscal year.]

- **MOTION** made by Steve Beckman to **designate Harris Occupational Health physicians as the City's Health Officers. SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

E. Mayor Yeager

Discuss and take action to pass **Resolution No. 2014-08, designating The River Oaks News, a publication of Suburban Newspapers, as the City's official newspaper, for Fiscal Year 2014-2015.** [This is an annual designation, done at the beginning of each fiscal year.]

- **MOTION** made by Jill Patton to pass **Resolution No. 2014-08, designating The River Oaks News, a publication of Suburban Newspapers, as the City's official newspaper, for Fiscal Year 2014-2015.** **SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.
- Councilwoman Patton stated her belief that the newspaper doesn't print enough about Westworth Village because they are not aware of things going on in the City. City Secretary Carol Borges stated she can add the editor to the distribution list for events, etc. Councilman Encke stated that the Westworth Park HOA has declined paper delivery within their community.

7. Executive Session called at 7:24pm with Mayor Yeager, Council Members Patton, Encke, Beckman, and Coleman, as well as City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.

At 7:51pm, Interim Police Chief Glenn Lipperdt, Director of Golf David Curwen, and Golf Superintendent Sterling Naron was asked to join the Executive Session.

Convene into executive session to receive input from the City's Attorney to deliberate contemplated litigation, pursuant to Texas Government Code, Chapter 551.071: Consultation with Attorney regarding pending or contemplated litigation.

Reconvened into Regular Session at 8:10pm.

8. Action Item:

F. Mayor Yeager

Discuss and take action **with respect to contemplated litigation, as discussed in Executive Session.**

- **No action taken.**

9. Citizen Comments:

- Mrs. Melva Campbell asked if the fire plugs would have reflectors once street reconstruction is complete. Mayor Yeager stated that either the contractor or city staff would get it done.
- Mrs. Melva Campbell suggested the Newsletter include a memo covering the response time from the Fort Worth Fire Department at the recent home fire inside the City.
- Mrs. Nancy Tsivis asked Council to remember to speak into the microphones.

ADJOURNED at 8:12pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

On this, the 11th day of November, 2014.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

